

## Pre-meeting message

### Dear AFAS2011 Participants,

Thanks to your interests and supports, we will have about 90 participants from Asia, Australia and Norway; and we will have 35 oral presentations (4 invited) and 7 poster presentations. Please see the Meeting **Program** for brief information of those presentations.

In order to facilitate your participation in and the smooth running of the meeting, please note the following information.

1. **Arrival assistance:** From about 10am to 10 pm on 16 Nov., there will be arrival assistants to provide guidance for the transportation to your hotel at the Exits inside both Terminal 1 (Domestic) and Terminal 2 (International) of Qingdao Liuting Airport, please look for the AFAS2011 sign at the exit outside the baggage claim area. (The two terminals are within walking distance from inside the building).

If your flights arrive at other times, please refer to the Transportation Map provided on the AFAS website.

**AFAS board members, AFAS2011 scientific Steering Committee Members and AFAS2011 sponsors** please indicate your capacity as such to the arrival assistants, special arrangement maybe available.

2. **Hotel check-in assistance:** There will be meeting staffs at your Hotel Lobby to register your arrival, assist you to check in, receive your payment of registration fee and distribute meeting materials to you. Please look for AFAS2011 desk/sign around the front desk of your Hotel between 9am and 11 pm on 16 Nov. or ask the hotel reception to contact the meeting secretariat room (meeting identification: AFAS2011) at your hotel after 11pm on 16 Nov. (Fuxin: Room 1115; Jinjiang Inn: Room 210).

On-site registration will also be available in the morning of 17 Nov. from 8:30 to 9:30 at the meeting venue for late and walk-in participants.

3. **Transportation to meeting venue from Fuxin Hotel:** There will be a bus on the morning of 17 Nov. to take you to the meeting venue from Fuxin hotel. The bus will be at the hotel at about 08:15 and

leave at 08:30 sharp.

For participants staying at the Jinjiang Inn Hotel, the meeting venue (YSFRI) is just within 200 meters north of your hotel.

4. **Business Meeting:** AFAS Board Members, AFAS2011 Scientific Steering Committee Members and Meeting Session Chairs are requested to attend a business meeting on the evening of 16 Nov. **Gathering place:** AFAS2011 registration desk at Fuxin Hotel.

**Business Meeting Participants** please indicate your capacity as such to the meeting staff when you check in at your hotel.

5. **Oral presentation:** Thanks to your enthusiasm, we have 35 oral presentations to fit into the tight meeting schedule. For the interests of time, we kindly ask our oral speakers to observe the time limits allocated to you (including potential questions) when you prepare your PPT: 30 minutes for Invited speakers, 20 minutes for contributed speakers and 10 minutes for short notes.

For the interests of audiences, please use concise text and larger font size to prepare your PPT.

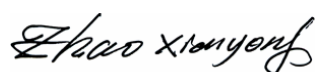
Speakers are kindly requested to provide your PPT to the meeting secretariat in advance after checking in at your hotel or during the meeting. Speakers of the first day (17 Nov.) are requested to provide your PPT after checking in at your hotel on 16 Nov. or at the latest before 09:30 17 Nov. at the meeting venue.

6. **Poster presentations:** Authors are kindly requested to provide your Poster to the meeting secretariat at your hotel on 16 Nov.

If you have any further questions, please do not hesitate to contact the Meeting Secretariat.

Wish you a pleasant journey and

Look forward to meeting you in Qingdao!



The AFAS2011 Local Organizing Committee